

Agenda for Westonbirt with Lasborough Parish Council Annual General Meeting  
to be held immediately after the Annual Parish Meeting on 4<sup>th</sup> May 2016:

1. Election of Chairman
2. Election of Vice-Chairman
3. Acceptance of Office
4. Confirmation of Accuracy of Minutes of last AGM
5. Matters arising
6. Review of Annual Internal Audit Report 2015/16
7. Review and Signing of Annual Governance Statement 2015/16
8. Review of Finance 2015/16 – Accounts, Bank Reconciliation, Property and Investment Register
9. Review and Signing of Accounting Statements 2015/16
10. Review and adoption of Financial Regulations
11. To agree that the Risk Management Policy will be reviewed at the next council meeting
12. To agree that an annual programme for the review of other policy and procedural documents will be agreed at the next council meeting
13. To agree the purchase of Microsoft Office 365 for the new parish laptop computer.
14. To agree the time and place of four ordinary Council Meetings prior to the next AGM in May 2017  
– *Councillors please bring diaries*