

Proposed Amendments to

Westonbirt with Lasborough Parish Council Risk Management Policy v2 dated 25 November 2015

I have reviewed the Risk Management Policy and have identified the need for the following minor amendments and one significant change. Subject to those amendments, in my opinion, they remain otherwise fit for purpose.

1. Ref 2.1 a Mitigation – with purchase of BT Telephone Kiosk, update to:
Until recently, the only physical assets owned by the Council were two notice boards and the Clerk's computer and ancillary equipment. A BT telephone kiosk has been acquired and appropriate insurance has been taken out with our existing insurers.
2. Ref 3.1 e Mitigation – replace:
"Audit Commission" by "Public Sector Audit Appointment Limited".
(The Audit Commission has ceased to exist and its role in appointing auditors has been taken over by Public Sector Audit Appointment Limited.)
3. Ref 3.2 a Implementation – update to:
The Council has Financial Regulations that govern the awarding of contracts. These were last reviewed and updated on 4 May 2016.
4. Ref 4.2 m Implementation – update:
"noticeboards" by "website"
(For compliance with the Transparency Code.)
5. Ref 4.2 o Implementation – It is recommended that the backup strategy for the council laptop be enhanced to include continuous on-line backup. It was purely by chance that when the last computer failed that I had carried out a full backup on the previous day. Had I not done so, I could have lost all work and data on the computer for up to a month or so. If this change is agreed at a cost of up to about £40 per year, update to:
The Clerk's computer is backed up using an external hard drive and continuous on-line backup.

John Shepherd

Clerk

Westonbirt with Lasborough Parish Council