

Agenda for Westonbirt with Lasborough Parish Council
on Wednesday 20th September 2017
at Woodlands House, Westonbirt
commencing at 1900 hrs

1. To note apologies for absence
2. To receive declarations of pecuniary interest in connection with agenda items as shown and not already stated on Register of Interests
3. To adopt the Minutes of Parish Council Meeting held on 12th July 2017
4. Matters arising
 - a. Selection of Future of PC Website – *Website Implementation Working Group had met on Wednesday, 23rd August 2017 and had chosen a preferred supplier, see Agenda Item 9*
 - b. Amendment to Standing Orders – *Review date of Financial Regulations has been amended to the last ordinary council meeting of the Financial Year, normally in February, see Agenda Item 10*
 - c. Emergency Plan – *Draft Emergency Plan prepared by JS, see Agenda Item 11*
 - d. Need for Neighbourhood Plan – *To be added to agenda of September 2018 meeting*
 - e. Planning Applications – *Letters of support were sent in favour of both the Pickards Lodge and Westonbirt Arboretum applications. Both have subsequently been permitted.*
5. To review receipts and payments for current year to date
6. To carry out a bank reconciliation
7. To note the results of the external audit
8. To review the Code of Conduct – No changes proposed
9. To review the report of the Website Implementation Working Group and if appropriate agree the award of the contract for the supply of the website and its subsequent maintenance to the preferred supplier
10. To review and if appropriate adopt the Draft Version 2 of Standing Orders, see page 8
11. To review and suggest further or amended input to the first draft of the Emergency Plan
12. To consider any planning applications received – None received.
13. The date of the next parish council meeting will be 6th December 2017

N.B. All necessary documents are either available on the parish council website or hyperlinks have been provided to the relevant external website.